

**Bylaw**

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ORGANIZATION MEETING

The Little Silver Board of Education shall organize annually at a regular meeting after the November election on any day of the first week in January.

The meeting shall be called to order by the school business administrator/board secretary, who shall serve as presiding officer pro tempore until the election of a president and vice president.

The board secretary shall administer the oath of office to new board members.

Annual Motions and Designations

The board shall at the organizational meeting:

- A. Designate one or more depositories for school funds, N.J.S.A. 18A:17-34;
- B. Designate those persons authorized to sign school warrants, N.J.S.A. 18A:19-1;
- C. Designate the official newspaper, N.J.S.A. 18A:22-11; 18A:39-3;
- D. Designate a second newspaper for the publication of Board meetings, N.J.S.A. 10:4-8;
- E. Designate the day, place, and time for regular meetings of the Board;
- F. Approve the curriculum for all grades;
- G. Readopt existing bylaws and policies for the Board's operation and the operation of the school system.

Adopted: October 8, 2009  
Revised: September 13, 2012  
NJSBA Review/Update: May 2023  
Readopted: August 24, 2023

Key Words

Election, Organization Meeting, Appointments, Annual Appointments

**Legal References:** N.J.S.A. 18A:10-3 Annual organization  
N.J.S.A. 18A:10-5 Organization meeting as business meeting  
N.J.S.A. 41:1-1 Oath of allegiance; form  
N.J.S.A. 41:1-3 Oath of allegiance; persons required to take; form

**Possible**

**Cross References:** \*1120 Board of education meetings  
\*3570 District records and reports  
\*6142.10 Technology  
\*9121 Election and duties of president  
\*9271 Code of ethics

ORGANIZATION MEETING (continued)

- \*9322 Public and executive sessions
- \*9323/9324 Agenda preparation/advance delivery of meeting material
- \*9326 Minutes

\*Indicates policy is included in the Critical Policy Reference Manual.